

**CITY OF DELTONA, FLORIDA
REGULAR MEETING
CITIZEN ACCESSIBILITY ADVISORY SUB COMMITTEE
THURSDAY, FEBRUARY 16, 2012**

A Regular Meeting of the Citizen Accessibility Advisory Sub Committee was held on Thursday, February 16, 2012 in the City Hall First Floor Kitchen, 2345 Providence Boulevard, Deltona, Florida.

1. CALL TO ORDER:

The meeting was called to order at 5:50 p.m. by Yaitza Denizac, the Vice Chair. The Chair is out of town and asked to be excused from this meeting.

2. ROLL CALL:

| | | |
|------------------|--------------------|---------|
| Chair | Julio DeLeon | Excused |
| Vice Chair | Yaitza Denizac | Present |
| Committee Member | Kathy Andrews | Excused |
| Committee Member | Michele Beauregard | Present |
| Committee Member | Thomas G. Dockery | Present |
| Committee Member | Patsy Dockery | Present |
| Committee Member | Karen Langston | Present |
| Committee Member | Sandy Primack | Absent |
| Committee Member | Joy Primack | Absent |
| Committee Member | Debra Wert | Present |

Also present: Steve Moore, Parks and Recreation Director, Marlene Brown, Board Secretary and Bill Weston from Home Depot.

3. APPROVAL OF MINUTES:

A. Minutes:

1. Meeting – January 19, 2012

There was one correction to the Minutes which was verified with Mr. Weston from Home Depot. On page 2, line 36, delete “Daytona Beach”. That store was not participating this year in advertising the Ability Fair.

Motion by Debra Wert, seconded by Patsy Dockery to adopt the minutes of the Regular Citizen Accessibility Advisory Sub Committee Meeting of January 19, 2012 with the correction as noted.

Motion carried with members voting as follows: Yaitza Denizac, For; Micky Beauregard, For; Thomas Dockery, For; Patsy Dockery, For; Karen Langston, For; and Debra Wert, For.

1 **4. ANNOUNCEMENTS:**

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3 The following flyers were handed out the members: Deltona Citizens Budget Forum, Deltona
4 Water and Energy Conservation Exposition, the 5th Annual Ability Fair, the Regional Job Fair and
5 the Deltona Spring Fest.

6
7 **5. PUBLIC COMMENT:**

8
9 Mr. Moore introduced Julie Shaw, the Executive Director of Disability Solutions who was there to
10 speak to the members about ADA compliance and to explain how it all started. This was scheduled
11 under Item 7.A. but was moved up so Ms. Shaw could go first.

12
13 Ms. Shaw thanked Mr. Moore and Mrs. Beauregard for providing their company's resources to the
14 City. She explained that a specific law for local government was put in place in 1990 and said it is a
15 requirement that applies to all cities. She said that between 1990-1992 cities were provided two (2)
16 years for their transition plan. Between 1992 and 1993 they had three (3) years to bring all their
17 facility services policies and procedures into compliance. She continued that the American with
18 Disabilities Act (ADA) is much broader than just buildings and covers information to the public as
19 well. She stated that this became a federal law in 1995. She explained the 5 titles as follows and
20 stated that the City falls under Title 2.

21
22 Title 1 – Employment (including Human Resources)

23 Title 2 – Local Government

24 Title 3 – Public Accommodations

25 Title 4 – Communication

26 Title 5 – Miscellaneous

27
28 Ms. Shaw explained that if there are more than 50 employees, then Title 1 would also apply to the
29 City. She stated that there must be an ADA Coordinator in place. This would be the person who
30 oversees and clears a transition plan. Ms. Shaw indicated that her company's goal was to help
31 prepare the City and to complete an evaluation plan which would include citizen involvement. The
32 policies and procedure would include the paper as well as the physical review of the City. We have
33 two (2) years to self-evaluate and three (3) years to bring into compliance. She said Mr. Moore and
34 the City would have to get help from the City Commission to create a self-evaluation team which
35 should include one person from each department as well as citizen input. She added that this Citizen
36 Accessibility Committee could be the disability citizen group to help with this program.

37
38 Ms. Shaw had quite a bit of information to impart and she next touched on the City's website. She
39 said it is a service under ADA which provides assisted technology for the hearing impaired. She said
40 web sites have to allow for that to happen.

41
42 She talked about curb cuts being in compliance with building codes and said she had observed the
43 entrance to City Hall which appeared to be in compliance. The City was only responsible for city
44 streets. Streets shared with the county and state were the responsibility of those agencies. Ms. Shaw
45 did say that citizens can let the City know if curb cuts are not in compliance.

46
47 She added that there is no grandfathering under ADA, that it is a civil rights law so there are no

1 exemptions regardless of the age of the building. She continued that if we have any buildings on the
2 National Register any changes made to those buildings must be discussed with the Local Historical
3 Society and the ADA Coordinator must sit down with the Local Historical Society to present the
4 barriers that exist and to determine what changes would need to occur to remove the barriers and
5 maintain the unique aspects of the historical site.

6
7 She next touched on the two (2) paragraphs we have at the end of everything we publish and said
8 changes needed to be made to the second paragraph. This includes our newspaper ads, flyers, job
9 advertisements, etc. She asked the question "Are City regulations in conflict with the ADA?". Her
10 suggestions to the verbiage are highlighted in red below:

11
12 *Individuals with disabilities needing **an ADA accommodation** to participate*
13 *in any of these proceedings should contact **(put a name, not a department)***
14 *at least three (3) working days in advance of the meeting date and time at*
15 *(386) 878-8100.*
16

17 Ms. Shaw spoke briefly on contracts we might have with local agencies, for example our dispatch
18 service with Volusia County. She said we need to make sure that all contracts and agreements are in
19 compliance with ADA as someone could file against the county and the city.

20
21 Ms. Shaw also touched on recreational guidelines which become effective on March 15, 2012 which
22 covers such things as amusement rides, boating, facilities, platforms and exercise equipment. She
23 spoke about the American Sign Language and TTY which is a teletype for the deaf although the City
24 is not required to have video phones. She mentioned 711 which is a free tele-relay service for people
25 who are deaf (covered under Title 4) and suggested that this sub-committee go to www.ADA.gov for
26 more information. She handed out several pieces of information for the members to read. These
27 included a Title 2 checklist, "The ADA and City Governments: Common Problems" and
28 "Accessibility of State and Local Government Websites to People with Disabilities".
29

30 Everyone thanked Ms. Shaw for sharing such wealth of information with the committee as there was
31 so much they were unaware of. The members all agreed to read the materials she had provided.
32

33 **6. OLD BUSINESS:**

34 **A. Ability Fair – March 2012**

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36
37 The members were brought up to date on the vendors who had responded as well as the ones who
38 had committed to participating. There was some concern that the response was so slow in coming
39 in and some of the members asked for copies of the flyer and registration form so they could speak
40 with the agencies whose services were needed for this event. One member suggested sending the
41 flyer and registration form to Community Connector. Mrs. Brown advised that she normally sent
42 them the information to run the ad for the event but not the registration form.

43
44 Miss Denizac mentioned that she had contacted Toys R Us about donating but was advised that
45 they were unable to help at this time. They also needed ninety (90) days notice so Miss Denizac
46 provided the information to Mrs. Brown for future use. Miss Denizac also mentioned that they
47 were a supporter of UCP so that could probably help our cause.

Mr. Weston reported that the order for the Home Depot bags was on back order and at this time he had no date for delivery.

7. NEW BUSINESS:

A. Discussion on the ADA Transition Plan:

This item was moved up to *Item 5. Public Comments* which was addressed by Ms. Shaw.

All the members agreed to finish with the Ability Fair before they started working on the ADA project in April.

8. DIRECTOR COMMENTS:

Mr. Moore had no further comments.

9. MEMBER COMMENTS:

- a) Mrs. Dockery said she was excited about the Ability Fair and equally excited about working with the City on the ADA transition plan. She said that fit right in with the parking that this board would be working on.
- b) Mr. Dockery agreed with Mrs. Dockery and said they would make the ADA plan work.
- c) Mrs. Beauregard said she was nervous about the vendor list for the ability fair.
- d) Mrs. Wert said she was looking forward to the fair.
- e) Miss Denizac said she was happy that they keep going.

10. NEXT MEETING DATE:

The next meeting date was changed from March 15th to March 8th in order to go over final details and job assignments for the Ability fair on March 10, 2012. The wrap up meeting for the Ability Fair would take place on the scheduled meeting date in April.

11. ADJOURNMENT:

Motion by Patsy Dockery, seconded by Debra Wert to adjourn. Motion carried with members voting as follows: Yaitza Denizac, For; Micky Beauregard, For; Thomas Dockery, For; Patsy Dockery, For; Karen Langston, For; and Debra Wert, For.

There being no further business, the meeting adjourned at 7:05 p.m.

ATTEST:

Yaitza Denizac, Vice Chair

Steve Moore, Director